

Faith Church Administrative Council Meeting Minutes
July 23, 2020 Meeting began at 6:30pm; ended at 8:00pm

In Attendance: Cory Gressman (Tech Lead/Trustee), Pastor Karen Evenson, Scott Evenson (Kitchen Lead), Donette Firnstahl (Ad Council Secretary), Kathy Gunderson (Music Coordinator), Dee Parker (Trustee/WOF Chair), Kim Lomas (Lay Leader), Lois Voigt (Stewardship/Finance), Emily Svendsen (Lay Member), Mary Fiscus (Care Team) Bill Turner (SPRC Chair)

Not in Attendance: Steve Duff (Temp Trustee Chair), Beckie Duff (Finance Secretary), (Historian) Norm Muzzy (Trustee), Ginger Stemme (SPRC), (Ad Council Chair), Bob Heinle (Trustee/Head Usher), Sandi Gressman (Treasurer), Barb Truitt-Peterson (SPRC)

Devotions and Prayer Scott Evenson opened with prayer.

Approval of Meeting Minutes from June 25th, 2020 **Mary Fiscus made a motion to approve, second by Scott Evenson. Passed**

Old Business

1) Cathy Hemish has agreed to head up Faith for Kids and Youth Ministry and Allison Brown will also be on the team.

Pastor Karen applied for the Builders Grant for \$4,000.00 on 6/9 that will help with some of the expenses of that and other improvements.

2) Steve and Bill will fix the crack in the parking lot.

3) Faith Church Covid-19 Planning Team to write a plan and SPRC will train people on the protocol we will follow for in-person worship.

4) Formation of a Faith "Communications team" was approved in June. Team should consist minimally of: Pastor; Council Chair; Office Administrator; Lay Leader; Tech Team rep

Individual Reports

Pastors Report: July report is attached.

Several things highlighted: Communications team includes Pastor Karen, Donette, Kim Lomas and it should include the Ad Council Chair and someone from tech team. No "first" meeting yet; Karen/Donette are involving the Care Team and others in getting information out to everyone in the meantime.

Michelle Smith has stepped down as the Ad Council Chair. Barb Truitt-Peterson has stepped down as Lay Leader but will continue with SPRC and on the nomination team. Phyllis has stepped down as Historian and we also have Steve Duff as Temporary Trustee Chair that has gone much longer than Steve had planned.

Pastor Karen talked over the possibility of collaboration with other churches (Connect Church in Farmington is very interested; Castle Rock UM also a possibility; prayers requested for God's leading; details are in the report.

Three points: Pray about collaborating, pray for new leaders and supporting and encouraging people to listen to God's call and to step up and lead as we work hard together to lean into the mission of the church.

Pastor opened it up to questions or comments anyone may have:

Scott; Do we have a nominations team? *Yes, Pastor Karen, Kim Lomas and Barb Truitt-Peterson are still a part of the team, but we need to have the Ad Council Chair on this team. We're in a time of transition and we need to be open to what God's plan is for the future.*

Dee Will we send a thank you to Michelle, Barb and Phyllis for serving? *Yes, it could come from Dee or the church office.*

Pastor We will have a Charge Conference to elect new leaders, and the Council can do that in the Fall to bring before the church. *We might need to make special arrangements to help all who who want to participate in the Charge Conference to do so.*

Mary F. Will we have church service outside? *Yes on August 2nd. We will have a shorter service at 9:30 online and then encourage people to come to the front of the church at 10:00, they can bring chairs and sit in front of their cars or stay in their car. They can drive around to the back of the church for communion. Tim and Allison will be collecting donations for the Farmington food shelf. We need others to serve as ushers and Communion servers*

Cory; We have everything needed to make this work. The AM transmitter will still be going for those who stay in cars.

*Pastor Karen will work from home August 3-9 in order to keep safe distance while her sister is visiting from Germany. Other volunteer leaders will be in charge of Loaves and Fishes Aug 5.

Trustees -- Parking lot crack was sealed; Working on Fire inspection items, pushed the date back to August 18th; Finishing up painting inside the building.

Spruce tree on south side was removed last weekend

Technology updates being installed. Steve Duff Temp. Chair

SPRC -- The SPRC met to discuss the hiring of a new custodian. Duties and pay were discussed as well as a start of employment date. Pastor Karen will use her connections (FB/Dakota Tech/MNUMC) to advertise the position. We are recommending pay of \$14.00/hr to start with a 50 cent increase after 60dys if the person is doing well. Minimum of 10 hours a week with a need of additional hours, flex. We have 13 applications so far. Bill Turner, Chair

Care Team-- We continue to call our members. There have been no requests for additional care. Mary Fiscus, Chair

Women of Faith/Missions-- Kathy Gunderson gave an update; She has been calling people to see if they would like to meet together. She has contacted 10 so far and they were excited to meet together. They will meet on August 17th at 12:30 at the Rambling River Park. Bring

lunch for yourself if you want, and a chair. This is open to all. Dee Parker, WOF President

Music/ Worship/ IT-- Completed the network lines that will support the computer in the balcony and live streaming camera in order to fully support worship recording, live streaming so as many people as possible can access and participate in worship now and in the future. A few more lines are in place for the future so we're prepared for additional needs. Would like to get the entire building with WiFi coverage. Cory Gressman, Tech Lead

Kitchen Team-- Report attached. Scott Evenson, Kitchen Lead.

Finance-- Reports will go to Finance Team week of July 26; nothing "remarkable;" Offerings/donations are still coming in, and will need to increase in the Fall in order to meet budgeted income; budgeted expenses are right on track. We received a \$1,000.00 memorial gift in early July from the family of Rosemary Swedin which is dedicated for kids/youth ministries. Sandi Gressman, Treasurer

New Business and Action items:

Faith Covid-19 Planning Team completed the forms from the State of MN to post onsite.

We are working on planning for in-person services and we would appreciate your input. I have attached the "How Will We Gather" form. If you do just one and send your feedback to Donette we would appreciate it. Because we are a church it matters to us how we gather and we value your input. Send to Donette at: churchoffice.faithumc@gmail.com

Prayers/Words Shared by Ad Council members:

Scott--**Trust**, trust in the slow work of God.

Dee--**Excited** for the possibility of gathering together for worship; for the possibility of collaborating with Connect Church and/or Castle Rock UMC; future looks bright for church
Lois--**Contented**

Kim--**Connections**, we need it

Kathy--**Hopeful**, for the future/ **Joy**, new great-grandson Emmett

Donette--**Encouraged**, with the opportunities for the church.

Cory--**Doover**, not a good day at work. Getting lots of work done for church though

Pastor Karen-- **Relieved** after a long day in ER and have no blood clots

Bill--**Caution**, with teachers and students going back to school.

Mary-- **Patience/Wisdom** as God leads us forward.

Next Administrative Council Meeting: Thursday, Aug. 27th, 2020 at 6:30 PM via Zoom

Scott Evenson closed in prayer. Mary Fiscus will have devotions/prayer in August.

***Motion to adjourn made by Dee Parker; second by Lois Voigt; Passed**